

Board Meeting Minutes
September 12, 2005

Board Members Present: Ron Evans, Mark Nelson, Michel Bazil, Stuart Ward, Denise Rutledge,
Non Voting Board Member – Ed Robson
Contractors: Jean Prins, Barry Layton, Dave Harris, Babs Goertz, Jason Macleod, Christine Hyde,
Roger Triebwasser
Members Present: None

- 1) Adopt Agenda – Additions to agenda
 - a. Security at hospital
 - b. Contract for new recording secretary
 - c. Criminal record checks for CCCS personnelMotion to adopt – Denise/Stu
- 2) Adopt August 10, 2005 minutes – Motion to adopt minutes. Stu/Denise
- 3) Business Arising –
CCCS should have WCB for its contractors. Mark reports that it is 0.42% and says he will take care of getting it for us until the BB build is complete.
- 4) Member presentations – none
- 5) Contractor Reports/Presentations
 - a. Financial reports (Christine) - Written report
Broadband customers downtown will start being charged. Motion to accept
- Mark/Denise
 - b. Public Relation and Webmaster reports – Jean reports that the membership is as follows:

Dial-up service: Plan 1 – 90 members
Plan 2 – 116 members
Plan 3 – 71 members
High-speed – Silver & Gold – about 20 – 30 members

*She will check out DFO and Library to see if they are using high-speed.
 - c. Tech reports (Jason, Dave)
 - i. Jason - verbal report – Regarding dialup service, As a result of the Zoetog virus that circulated last month Plnet disabled several of our IP numbers. We need to get off PLNET and onto Telus as soon as possible; regarding Broadband, the hospital mast was too short so it has been extended, lightening and electronics grounding is was completed on Noohalk and Saloompt mountains, and the radio channels have been tuned. Some equipment is not running properly; Jason and Dave will be testing links tomorrow.
 - ii. Dave – verbal report – Dial-up: Plnet can now identify when CCCS members are using peer-to-peer software and are not happy about it.

BB: Was up in the helicopter and got a better feeling about how the whole system works. He also worked on the hospital to 4-mile equipment.

- d. Executive Director Report
 - i. Barry - Written report

Motion to adopt the contractor reports: Michel/Mark Adopted

6) Old business -

7) New Business –

- a. Review proposed Amendment to Central Coast Broadband Completion Agreement. - Jason informed us that they cannot promise to finish the work by the 6 week deadline due to the huge amount that still needs to be done. The onset of winter and inclement weather could further slow things down. The Board supports our tech team 100% and has faith that they will get as much done as possible.

Motion: CCCS will accept the proposed amendment to change items 12 and 13 of the CCCS-CCDS Broadband Completion agreement: Michel/Mark Passed

- b. Formation of BB Completion Committee (Moved to in-camera as this involves labor issues.)
- c. Pass motion to give BB Completion Committee and ED authority to expend BB Completion Project Funds (Moved to in-camera as this involves labor issues.)
- d. Barry's list – How to charge for equipment? Also, having trouble getting wireless cards and pigtails
- e. Motion to release of CCCS documents that Peter wrote for us to CCDS for reporting to Industry Canada – Mark/Denise – Motion passed
- f. Online payment – Michel will look into setting up an online payment arrangement for members.
- g. Security at the hospital – Only Jason, Barry, and Dave will have access to the attic; both doors will be locked. They can get keys from office personnel during business hours or from the nursing staff at other times.
- h. Contract for the new recording secretary. – This was discussed and will be for 2 years with a 3 month probationary period.
- i. Criminal checks for CCCS personnel going into people's homes. – Both Barry and Roger volunteered to have criminal record checks done since their work for CCCS requires them to enter people's homes.
- j. Motion to change meetings to the second Thursday of each month. – Denise/Mark Passed
This means the next board meeting will be October 13, 2005

8) Motion to Adjourn - Denise

Meeting Adjourned approximately 9:30 PM

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An In-camera meeting regarding Labor issues followed.

- 1) Motion brought forward from the in-camera meeting to strike a Management Committee for Broadband Construction:

A management committee will be struck to oversee the construction of the Broadband Project. This committee will have the power to approve construction expenditures up to a total of \$200000 and must report back to the full board of CCC on a bi-weekly basis. This committee will consist of 3 board members and the executive director. It will track the project and make the bi-weekly progress reports to CCDS.

Mark/Denise Passed

Stuart, Mark, and Ron volunteered to be on this committee on behalf of the board.