

CCCS Board Meeting Minutes
November 10, 2008
DRAFT

Director's Present: John Breffitt, Ron Evans, David McCaulley, Stuart Ward, and Mike Wigle; **Regrets:** none

Contractors Present: James Hindley, Jean Prins; **Regrets:** Bob Cross, Krista Gail, Babs Goertz, and Christine Hyde

Members Present: none

- 1) Adopt Agenda

Motion: to adopt the agenda as amended

David/John - Adopted

- 2) Member Presentations
 - a) none
- 3) Adopt minutes
 - a) October 15, 2008 meeting

Motion: to adopt the October 15, 2008 minutes

David/John - Adopted

- 4) Business Arising
 - a) Last month there were 4 new installs and 1 relocation
 - b) This month there has been one new install so far
 - c) The refurbished radios can only do B mode and not G mode. This is not currently a problem, but could be a problem when we get significantly more subscribers on the network
- 5) Contractor Reports/Presentations
 - a) Financial reports (Christine) – The financial reports were discussed and it was decided to wait until the e-mail discussion below.
 - b) Public Relation and Webmaster reports (Jean)
 - i. Jean prepaid some scripts for Tier 1 Support
 - ii. She added IP addresses to the database

iii. November Subscription Revenue:

Dial-up	# of Members last mnth	# of Members Now	Subscript Fee	Value
Plan 1	57	56	20	1120
Plan 2	32	34	35	1190
Plan 3	19	14	45	630
Directors	0	0	20	
Total Dial-up		Total Dial-up Rev.*		2940
High-speed				
	# of Members last mnth	# of Members Now	Subscript ion Fee	
Silver	98	99	60	5940
Gold	7	8	85	680
Platinum	5	5	130	650
Titanium	4	3	160	480
Directors	5	5	30	150
Total High-speed		Total HS Revenue*		7900
Total Subscribers				
		Raw Total Revenue*		
Annual Director	1	1	-30	-30
Annual Silver	11	11	-60	-660
Property Usage	1	1	-60	-60
		Expected Total Rev*		10090

*This does not include mailbox revenue or GST

c) Network Services Report

i. Sentinel Computers

1. James is waiting for Bob's health to improve before going to Saloompt
2. There are still issues with the west access point from Saloompt. James thinks it is an issue with the CPEs on the ground and is exploring that before flying to Saloompt peak
3. James is working with the Snootli hatchery problem and expects to have it solved in the next day or 2
4. Lawrence Michaelchuk is connected
5. Bryan Cross is working with James
6. Saloompt Battery voltage levels are nominal

Motion: to adopt contractor reports

Stuart/John - Adopted

Note - It was mentioned that we need to deal with liability insurance.

6) Old Business

- a) 4b in the previous minutes is OK
- b) Clean-up Lawrence Michaelchuk's
 - i. Get Bill Kellet to move the tower
 - ii. Get a teenager to do the clean-up

7) New Business

- a) Next batch of CPE units, how many of what kinds and how much money is required. (Ron, James)

Motion: Sentinel Computers is given a \$2500 budget to purchase the next batch of CPE radios. This will consist of 5 'long range' CPEs (\$250 each), 5 'short range' CPEs (\$150 each), and 1 box of cable (\$190).

Stuart/Mike - Passed

b) Society Officers (Ron)

Since our officer designations were temporary and we should have addressed this 2 months ago we need to establish the officers for the remainder of the year now. So officers for the remainder of this year will be as follows:

President: Ron
Vice President: Stuart
Secretary: Mike
Treasurer: John*
Member at Large: David*
*See note below

c) Proposal Status (Ron, John)

John advises that a number of items were not in place before the deadline so the proposal did not go in. He will supply us with a list of things that were not in place.

d) e-mail VS paper invoicing

James has information that says it is illegal for us to have only e-mail billing. John concurred with this. There have also been numerous people who did not receive their invoices and then received cut-off notices.

Motion: We will return to paper billing as of December 1, 2008.

Stuart/John - Passed

Note - Stuart volunteers to stuff the envelopes during December and January to give us time to get our new bookkeeper in place so Christine only needs to print out the invoices with statements.

Note – (9:15 pm) Mike and David had to leave the meeting. Since we still have a quorum the meeting can continue.

- e) Discuss the web-site that David is working on (David) (Since David had to leave the meeting, this item is Tabled until the next meeting.)
- f) Transition of the broadband infrastructure from CCDS to CCCS. Do we own it? How do we prove that - I don't have a copy of the contract CCDS signed with CCCS to operate the BB. I will require an inventory of all the equipment we own for the year end. (Christine)

Note – Ron has a copy of the contract that was signed with CCDS and will find it for Christine. James will begin preparing an inventory.

- g) Christine expects to do the Year end so we need to continue her contract long enough to deal with that (Christine)

Note – This is prudent so we will expect this to occur.

- h) Research on Quick Books (Christine)

Note – James agrees that this is probably the software we will need. While we hope our new bookkeeper will already have this, we may need to purchase it if not.

- i) Bob's outstanding bill, \$3792.75. (Bob)

Note – Bob will take possession of some equipment that the society no longer needs to a value of \$1000. There was also ...?... that reduces what we owe him to \$800 to \$1000.

Motion: We will begin paying Bob \$250/month to pay off this remaining bill as soon as possible.

John/Stuart - Passed

- j) James' outstanding bill (James): James reports that what the society still owes him is \$21010.85 for re-building our network. This is significantly more than what we were told a month ago. Ron will consult with Christine to see what her records show. James will give us an itemized list for comparison purposes.

There was some 'discussion' and John left the meeting.

With John's departure there was no longer a quorum so after some additional discussion the meeting was adjourned.

Note – Subsequent to the meeting we found that John has resigned as a board member. This means that David will assume the role of Treasurer. We will look for a new director

to appoint to this seat and in the meantime we request that Brian, as our alternate, temporarily assume this seat.