

CCCS Board Meeting Minutes November 9, 2006

Board Members Present: Ron Evans, Mark Nelson, Stuart Ward **Regrets:** Michele Bazille,

Contractors Present: Barry Layton, Roger Triebwasser, Dave Harris, Jean Prins, James Hindley, Babs Goertz **Regrets:** Christine Hyde,

Members Present: Wilfred Dawson, Will

- 1) Adopt Agenda – **Motion** to adopt the Agenda: Stuart/ Mark – Adopted
- 2) Member Presentations – None
- 3) Adopt minutes – **Motion** to adopt the Board Meeting Minutes from October 2006: Stuart/ Mark – Adopted
- 4) Business Arising –
 - a) Ron will write a letter to Telus thanking the crew for the efficient and excellent work they did when they were here. He will submit a draft to board members and contractors when he has one ready.
 - b) Barry will replace some faulty equipment at the senior's residence.
- 5) Contractor Reports/Presentations
 - a) Financial Reports (Christine) Written report
 - i) Operations – Accounts in arrears are up to \$22,760. This is approximately 17% of our annual income and it must be addressed promptly. Jean will find the policy for dealing with dial-up accounts in arrears, make some changes for dealing with the High Speed customers and submit it to Barry.

On November 8 \$12,997.70 of CST (Grant) funds were received.

- ii) BB Completion Project –

Motion to accept financial report: Mark/ Stuart

b) Public Relations and Webmaster reports (Jean)

i) October Subscribers:

Dial-up	
Plan 1	82
Plan 2	55
Plan 3	48
Directors	0
Total Dial-up	185
High-speed	
Silver	67
Gold	12
Other	3
Mt. View Lodge	4
Directors	4
Total High-speed	23
Total Subscribers	208

c) Tech Reports –

i) Dave –

- (1) Dial-up: service is pretty much the same; no outages. There has been lots of Spam – the filter has not been doing its job. The new server is 80% complete.
- (2) Hi Speed: The E10's came in but the install didn't go so good. There was a damaged cable which got fixed and that improved the situation. A clearer understanding of E10 technology is needed before we can proceed as things still are not operating as expected. The techs need to have some communication with Telus about what to expect, what's available to us considering the microwave hop involved.
- (3) Dave recommends that Roger is given the position of full BB technician. They will share the work-load as was done with Dave and Jason – alternating two weeks on Dial-up, two weeks on BB. James will remain an alternate tech.

ii) James –

- (1) Has gotten as much as possible for the time being from the books, and now needs to do more hands-on work to gain more understanding of the technology.
- (2) James will put together a plan to gradually phase out the Belco email service. He will have this ready for the next meeting and present it to the board.

iii) Roger

- (1) As stated by Dave, there are some glitches with the E10's.

- (2) It has been noticed that people often don't contact CCCS as soon as their service goes out – they may think that it is a technical problem with the server as opposed to a problem with their own service. A message should be posted on the web site to advise members to contact CCCS techs immediately so they can avoid a long interruption in service.
- (3) The trango between the hospital and town-site towers is malfunctioning; a wire-hop would be the best solution.
- (4) Nuxalk Mtn. is working well.
- (5) Saloompt Mtn is still having a few problems.

d) Executive Director Report (Barry)

- i) There has not been any construction since the last Board meeting. The base for the tower at Denny Island has not shown up; the Klemtu tower can be moved to the Valley for use at SAMS.
- ii) Valley: E10's have been completed. Thanks to Telus for their efforts. Thanks to Roger for working with Tim Lutmann to get things running.
- iii) The new routerboard for management of the system has arrived and Dave is working on it. When he is familiar with it we should make some progress in network management.
- iv) A helicopter trip to Nuxalk and Saloompt must be made before weather and snow make it impossible.
- v) Outer Coast – Denny Island is still up in the air. Klemtu needs E10 to complete the project but that is not our responsibility. Wuikinuvx is doing well. The RCMP and the Coast Guard may want to buy the equipment from the Ocean Falls project. Campbell Island has too many people on one T1. Their E10 is not scheduled until the first part of 2007. Denny Island/Shearwater do not want what CCCS is offering.
- vi) Account management was covered in the financial report. We also need to deal with lines of authority. An organizational chart has been circulated to board members and contractors to consider. This will be covered at next months meeting.

Motion to accept contractor reports: Mark/Stuart - Accepted

6) Old Business – None

7) New Business

- a) Organizational chart – Tabled until next months meeting
- b) Rate schedule changes – tabled until next months meeting
- c) October, November, December Budget – Tabled until next months meeting

Motion to adjourn meeting: Mark

Meeting adjourned