

CCCS Board Meeting Minutes
May 13, 2004

Board Members Present: Ron, Mark, Barry, Glen; Regrets: Sylvia
Contractors: Christian, Jean, Harley; Regrets: Jason, Christine
Members Present: None

1) Adopt Agenda

Motion to adopt agenda as amended: Glen/Barry Adopted

2) Adopt minutes

a) April 8, 2004 meeting

Motion to adopt minutes: Barry/Mark Adopted

3) Business Arising

a) None

4) Member Presentations

a) None

5) Contractor Reports/Presentations

a) Financial reports (Barry, Christine)

Barry read the financial report.

Motion: We will follow up on the Bad receivables line in the financial report to write off bad debts.

Glen/Mark Carried

b) Public Relations report (Jean)

i. Plan#1 - 91

Plan# 2 - 126

Plan# 3 - 51

a total of 268 active members

ii. The month of April we had 10 accounts sign-up/re-connect and I think there was only 1 account cancel

iii. Harley Question: Do we have a maximum number of accounts that can be added to the notepad, and if we do how many is it? (Harley says there is no limit.)

Jean

c)

Tech/web page report (Harley, Jason, Christian)

i. Harley:

1. 1 HDD went down. Harley will follow up with Frontier to get warranty replacement

2. Work station crashed

Motion: Techs will be given \$1000 budget to purchase new workstation.

Barry/Glen Carried

3. We are running 3 servers on one Windows license. Harley will investigate and report back to the board giving us options for making these servers legal. In particular he will check a site license as opposed to individual server licenses.

4. ISP Billing Software: In 3 to 4 months the Techs will give the board a report detailing the various software options, work required for us to switch over including an estimate of contractor time required for the switch over, and any other costs that might be incurred.

ii. Jason: None

iii. Christian: He has been updating the web page. He will add Glen Timbers name to the Board of Directors list.

d) Executive Director Report

i. Jason: None

Motion to adopt Tech reports: Barry/Glen Adopted

6) Old Business: None

7)

New Business

a) Ron, Mark, and Glen reported on the board to board meeting that we had with the board of the Coast Connect Development Society (CCDS). There was mutual consent that the Principles of Partnership between CCCS and CCDS would be:

* To develop win-win situations for both organizations

* To work with transparency in all processes including our financial planning

* To develop joint strategic direction that informs business planning and delivery mechanisms

* To make the Bella Coola Valley the priority for this partnership, while working for the common good of the communities of the Central Coast as a secondary consideration.

b) CCDS has asked us to release our financial information to help them negotiate a loan for delivery hardware. The result of this discussion was:

Motion: We will release our financial statements to CCDS when we have a signed Memorandum of Understanding (MOU) with CCDS in place.

Glen/Mark Carried

c) There was a discussion of the broadband project in general. Several points came out of this discussion:

i. PMT must be prompted for our audit information as they have had our books for a number of months now.

ii. Barry will ask Reg Moody about Heiltsuk Cable and initiate contact with them to discuss broadband delivery and our mutual relationship with CCDS.

iii. Mark will discuss funding sources such as lottery funds that might be available to us for funding our expansion into broadband delivery

iv. Ron will talk with Bell and organize a meeting between them, us, CCDS, Heiltsuk Cable, and other interested parties

v. Our priority at next Wednesday's board to board meeting with CCDS should focus on the components that must be in the MOU with CCDS

Motion: We will explore the options for broadband service delivery in order to fulfill our fiduciary responsibilities to our membership.

Glen/Barry Carried

Motion: To go In-Camera to discuss Labour issues

Barry/Mark Carried

Motion to Adjourn: Barry