

CCCS Board Meeting Minutes
March 10, 2005

Board Members Present: Ron, Mark, Sylvia; Regrets: Glen

Contractors: Jean, Barry, Christian, Dave; Regrets: Jason, Christine

Members Present: none

Also Present for the first part of the meeting: Terry Corbould (Chair of Coast Connect Development Society (CCDS)), Dave Hatfield (Wireless Contractor for CCDS)

(Note – Dave is Dave Harris our tech contractor. Dave Hatfield was our guest.)

1) Adopt Agenda

Motion to adopt agenda as amended: Mark/Sylvia Adopted

2) Pilot Agreement

a) Terry spoke to the CCDS motion explaining what her board meant by the points in its resolution

> Dave Hatfield joined the meeting.

b) Jean will work with Terry to put out a joint announcement of broadband initiation.

3) Dave Hatfield

a) Dave Hatfield described how the broadband system will work. There were a number of questions. Basically when a member connects to Broadband (BB) they will effectively connect directly to the BB pipe supplied by CCDS. They will receive their IP address from CCCS, but will not pass through our server as dial-up clients do. This means we will have to take a fresh look at our position and the services we offer.

> Terry and Dave Hatfield left the meeting. Thank-you to both of you.

4) Adopt minutes

a) February 10, 2005 meeting

Motion to adopt these minutes:

Mark/Sylvia Adopted

5) Business Arising

a) none

6) Member Presentations

a) none

7)

Pilot Agreement

a) Change the last word of section 7)a.ii. from advisor to mediator

b) Add section 7)b. "Any items that are agreed upon by mutual consent will be incorporated into this pilot agreement."

Motion: We will ratify the Pilot Agreement as amended. (A copy of the amended agreement is appended to the end of these minutes.)

Sylvia/Mark Carried

8) Contractor Reports/Presentations

a) Financial reports (Barry, Christine) read by Barry.

Motion: Accept Financial Report.
Mark/Sylvia Carried

b) Public Relations report (Jean)

i. On a rush basis we sold a 1 week subscription to a person for \$25. This needs to be put into our policies. We will monitor any temporary accounts to see if their average usage makes sense in relation to our other accounts or if they open the door to abuse of the system.

Motion: CCCS will sell a temporary 1-week account to a non-member for \$25.00 up front.
Mark/Sylvia Carried

ii. Jean

1. Plan 1: 97
Plan 2: 111
Plan 3: 68
Total : 276

c) Tech reports

i. Jason: none (Jason is away.)

ii. Dave: reviewed his report verbally. (See his written report.)

d) Web Master Report

i. Christian:

1. He has been looking at and fixing some links on the webpage that were disconnected during the switch to Linux.
2. Ron emphasized that we need the website updated constantly and that the community page must be kept current.

e) Executive Director Report

i. Barry spoke on several issues and submitted a written and verbal report. These included the concern that when CCDS becomes the BB provider we must move off the PLnet bandwidth.

Motion: CCCS will send a letter to PLnet requesting a 6 month phase out from the use of their bandwidth.
Mark/Sylvia Carried

Motion: CCCS will investigate and move toward offering Voice Over IP phone service in the Valley.
Mark/Sylvia Carried

Barry and the techs are directed to continue to investigate this possibility and to report back at the next meeting.

Motion to adopt Contractor reports: Sylvia/Mark Adopted

9) Old Business:

a) none

10) New Business:

a) AGM Preparation. (Our AGM is on March 21st.) This will be taken care of via e-mail.
b) Ron circulated the letter from PMT about their perception of the meeting between Terry, Ron, Barry, and Karen.

c) Barry and Ron will review and modify the budgeting spreadsheets to more closely reflect our financial situation.

Motion to Adjourn: Mark

Date Adopted:

President's Signature:

Pilot Agreement

Between
Coast Connect Development Society (CCDS)
and
Central Coast Communications Society (CCCS)

1) Purpose

a. This is an interim agreement between CCDS and CCCS to expedite the speedy implementation of Broad Band Service to part or all of the Bella Coola Valley.

2) Terms

a. The term of this agreement will be from March 15, 2005 to July 15, 2005. It may be extended or shortened by mutual agreement only.

b. This agreement in no way establishes any precedent or presumes any influence on how a long-term contract between the CCDS and the CCCS will look. Nor does it presume any influence on CCDS contracts with other ISPs or organizations. Nor does it establish any long-term model that CCDS must adhere to under its Open Access responsibilities.

3) Monthly Reporting

a. During this agreement both organizations will carefully monitor costs and revenues relating specifically to the operation of broadband services and report these to each other by the 15th of each month for the previous calendar month. Subscription details (ie. numbers) and marketing / sales initiatives will also be reported.

4) Clients/Customers

a. For the term of this agreement all Broadband accounts will be treated exactly the same where CCCS and CCDS are concerned. There will be no 'special' accounts for either organization and there will be no exclusions for any reason.

b. For the duration of this agreement, CCDS will cease discussions/negotiations with any party regarding direct sales to specific clients.

5)

Fees

a. CCCS will collect fees from Broadband clients and forward 50% of this revenue to CCDS by the 15th of each month. In return CCDS will supply bandwidth for these clients.

b. Once CCDS can demonstrate a working network to the satisfaction of the CCCS tech department, CCCS will supply network management services to CCDS without charge for the duration of this agreement. This is not done in lieu of any share of revenue, but only to facilitate the initiation of broadband service. Any monetary outlay that occurs before a working network has been demonstrated will be the responsibility of CCDS as part of the building of the network.

c. CCDS will take care of maintenance supervision during the term of this agreement.

6) Service Disruptions

a. There will be no service disruptions for the duration of this agreement, except where they are unavoidable for technical reasons only.

7) Dispute Resolution

a. During the term of this pilot, any disagreement will be resolved by:

i. Discussion and mutual agreement and failing that

ii. The appointment of a third party mediator.

b. Any items that are agreed upon by mutual consent will be incorporated into this pilot agreement.

8) Long-Term Contract

a. Negotiations for a long-term contract will begin not later than May 15, 2005 so that the long-term contract can be in place by the end of this agreement, July 15, 2005.

b. During these negotiations the various concerns of the CCCS and CCDS will be resolved. These concerns will include, but not be limited to the following list:

i. Logical relationship/rationale for percentage split.

ii. Wholesale traffic

iii. Open Access

iv. Details re: Network Management and Maintenance contract

v. Consideration of extra cost of dialup backup during one month transition phase

for Coast Connect Development Society for Central Coast Communications Society

Date: _____

Date: _____