

CCCS Board Meeting Minutes
June 10, 2004

Board Members Present: Ron, Mark, Barry, Sylvia; Regrets: Glen
Contractors: Christian, Jean, Jason, Harley; Regrets: Christine
Members Present: Bill Davies

1) Adopt Agenda

Motion to adopt agenda as amended: Barry/Mark Adopted

2) Adopt minutes

a) May 13, 2004 meeting

Motion to adopt minutes: Mark/Sylvia Adopted

3) Business Arising

- a) Motion to follow up on Bad Receivables not complete yet. Barry will work this out with Christine
- b) Harley reports that the failed HDD has begun working again. He will be monitoring this situation.
- c) It turns out that we are legal with our server because we are using only one system at a time so the server OS is legal. However the work station OS was not. When the workstation is brought back on line it will either be a new system with a legal OS or it will be the re-built system with a newly purchased version of Windows.
- d) Barry reports that our contact for Heiltsuk Cable is Saralina Humschitt
- e) A message was left with Bell Canada, but to our knowledge no reply was received. Ron will follow up with Glen on this.

4) Member Presentations

a) Bill Davies was present. For those members on Plan 1 (15 hours) keeping up with Windows updates uses an inordinate amount of time. Jean gave bill a disk containing the Window updates and said she would follow up with other members.

5)

Contractor Reports/Presentations

a) Financial reports (Barry, Christine)

Barry read the financial report.

Motion to adopt financial report: Barry/Sylvia Adopted

b) Public Relations report (Jean)

i. Jean is still receiving complaints about the new digital service.

Sylvia mentioned some concerns about her connection as well. Jean will monitor this situation in consultation with the Techs and find fixes or report un-fixable situations to the board.

ii. Harley:

- 1. Gave a preliminary report concerning the ISP Billing software and discussed the reasons why we need to move to this software.
- 2. Discussed our off site backup situation. Jason and Harley will follow up on this and make recommendations to the board about what we need to purchase.

iii. Jason:

- 1. Jason's report is included

The off-site back-up situation was also discussed here. It is recommended that there be 2 mass media back-up devices. One will be kept at the server and one will be kept with the offsite server. Backups should be taken as often as is practical (daily?) and then stored offsite. As much as possible this should be automated.

Motion: We will release establish a budget of up to \$1500 for techs to investigate and purchase a firewall server and firewall software to increase our server security.

Sylvia/Mark Carried

Motion: We will release establish a budget of up to \$300 from the Training account to purchase reference material for techs to begin learning about wireless Internet communication in preparation for the onset of Broadband service.

Mark/Barry Carried

iv. Christian: He has been updating the web page.

c) Executive Director Report

i. Jason: No report as Jason is just returning from holiday.

Motion to adopt Contractor reports: Barry/Sylvia Adopted

6) Old Business: None

7) New Business

a) Ron reported on the May 19, 2004 CCDS/CCCS board-to-board meeting and presented a beginning draft for the MOU we hope to establish with CCDS. Board members had no problem with this document as it will probably be substantially changed before it is finalized anyway.

b) Budgeting for July, August, and September has not begun yet. However Board members expressed a reluctance to begin cutting rates until we know how things are going to work with CCDS.

c) Barry brought forward a CCRD concern that the wireless infrastructure that will be establishing shortly have entirely redundant power supplies so they can be used as part of the Valley's Emergency Measures infrastructure.

Motion: To go In-Camera to discuss Labour issues

Mark/Sylvia Carried

There was a frank discussion around tech issues

Returned to a regular meeting.

Motion: We will ask Jean to work with Christian to build a new website based entirely on a commercially available package such as Adobe Go-Live, Frontpage, Dreamworks, or something else that they might recommend. There will be budget and time made available for this.

Mark/Barry Carried

Motion to Adjourn: Barry