

CCCS Board Meeting Minutes
July 11, 2005

Board Members Present: Ron, Mark, Denise, Stuart; Regrets: Michel
Contractors: Jean, Barry, Dave, Kevin; Regrets: Jason, Christine
Members present: none

- 1) Adopt Agenda
Motion to adopt agenda as amended: Stuart/Mark Adopted
- 2) Adopt minutes
 - a. for May 14, 2005 meeting. Minutes were not available so this was tabled.
 - b. for June 13, 2005 meeting. Minutes were not available so this was tabled.
- 3) Business arising:
 - a. Why aren't meetings being held at the airport? This was discussed as most board members and contractors live up valley. Barry will check into this and report back.
- 4) Member Presentations: None
- 5) Contractor's Reports/Presentations:
 - a. Financial reports (Christine)
 - i. Monthly Report
Barry read this.
Motion to adopt the Financial Report: Mark/Denise Adopted

- b. Public relations report (Jean, Kevin)
Kevin is settling into the back-up role. Jean reports:

	Current Dial-up		Projected Dial-up
Plan 1	92		75
Plan 2	119		70
Plan 3	73		33
Total Dial-up	284		178
	Current BB		Projected BB
Business Gold	7		?
Business Silver	15		?
Gold	6		17
Silver	15		110
Total BB	43		127
Total	327		305

There is also concern about members doing their own changes to their high-speed connections

Motion: Due to security concerns, any Changes to high-speed equipment must be done by a CCCS contractor at a minimum 1 hour charge at an hourly rate plus travel time.

Mark/Stuart Carried

- c) Tech reports
 - i. Jason: Written report

- ii. Dave: Verbal report
- d) Webpage report
 - i. Jean: Verbal report
Jean has installed the new web page. It looks great and is an immense improvement over the old page.
- e) Executive Director Report
 - i. Barry: Written and verbal report

Motion: Accept the Contractor reports.

Mark/Stuart Adopted

6) Old Business: None

7) New Business

- a. Review Central Coast Broadband Completion Agreement (Ron)
- b. Review Broadband Completion Budget (Ron, Barry)
- c. Motion to begin paying CCDS \$200/month for use of the High-Speed Network beginning July 2005 in anticipation of the Operation agreement we are negotiating. (Ron)

Motion: In recognition of the fact that CCCS is using the Broadband Network that CCDS has installed and in anticipation of the Operations Agreement that we will soon be signing with CCDS for the operation of the network, CCCS invites CCDS to invoice CCCS \$200/month starting July 1, 2005 and CCCS agrees to pay this amount upon receipt of these invoices.

Mark/Stuart Passed

- d. Propose that we contract a recording secretary for board meetings. (Ron)

Motion: The CCCS will advertise for and contract a recording secretary to keep minutes for all CCCS board meetings.

Stuart/Mark Passed

- e. Contractor Contracts (Stuart)

Stuart will prepare the new contracts for CCCS Contractors.

- f. On-line Bill Payment (Michel) Tabled
- g. Appoint member of CCDS board as an ex-officio member of the CCCS board (Ron)

Motion: CCCS invites CCDS to appoint a non-voting ex-officio member to the CCCS board.

Mark/Denise Passed

- h. Pig-tail Budget (Barry)

Motion: A budget of \$2500 is established for the purchase of pig-tails that are required for the Customer Premise Equipment (CPE).

Mark/Denise Passed

- i. Office Supplies (Barry)

Motion: A budget of \$300 is established for the purchase of Office Supplies.

Mark/Stuart Passed

Motion: A monthly non-accumulating petty cash account of \$100/month accessible to CCCS Contractors upon presentation of appropriate receipts will be established immediately.

Denise/Mark Passed

- j. WCB (Mark)

Mark will research and report back to us.

8) Motion to adjourn: Denise