

CCCS Board Meeting Minutes December 14, 2009

Board Members Present: Ron Evans, Stuart Ward, Mike Wigle, Doug Baker, David McCauley

Contractors Present: Lesley Harrison, James Hindley **Regrets:** Jean Prins, Krista Gunderson

Members Present: None

- 1) Adopt Agenda

Motion: to adopt the agenda

Doug/Mike Adopted

- 2) Member Presentations

- a) none

- 3) Adopt minutes

- a) November 24, 2009 meeting

Motion: to adopt the November 24, 2009 Minutes

Doug/Stuart Adopted

- b) November 28, 2009 special meeting

Motion: to adopt the November 28, 2009 Minutes

Mike/Stuart Adopted

- 4) Business Arising

- a) Nov 24th Minutes Item 4a: Doug will continue talking to Doug Pelton Re Agreements to place tower on Fogner Mountain

- b) Nov 24th Minutes Item 4b: no progress yet

- c) Nov 28th Minutes Item 4a: After discussing how prepayments should be handled it was decided that if we did not spend prepayments on other things and kept that money in the bank to draw from each month, we can manage to give members who pay 1 year in advance a free month of service.

Motion: to rescind the motion passed in item 4a of the November 28, 2009 Minutes

Mike/Stuart Adopted

Now members can pay 1 year in advance and receive one month of free service. Our bookkeeper will make sure we do not spend money this money until the month it is intended to be expended in thus maintaining our monthly cash flow at 11/12ths of normal during each month. As a result we can place this on our website as an option for all members.

- d) Jean will be asked to place the new subscription schedule on the website.

5) Contractor Reports/Presentations

a) Financial Reports

- i. Lesley will e-mail the December subscription revenue numbers after the meeting.
- ii. Financial reports (Lesley) – Lesley presented hard copy financial reports and will circulate the electronic reports after the meeting.

Motion: to adopt the Financial Reports

Mike/David Adopted

- iii. Lesley will stop the payment of Scotia bank charges because we no longer need that service.
- iv. Lesley has asked Ron to contact Hiltz at EA and inquire about our credit with them.

b) Public Relations and Webmaster reports (Jean)

- i. Jean submitted a brief written report (see attached) in which she mentioned that there are issues with our answering machine. This is a critical piece of our infrastructure and not expensive so:

Motion: We will provide a \$50 budget for Jean to purchase a new answering machine.

Stuart/Doug Passed

c) Network Services Report (James)

- i. Dial-up status – Still working OK
- ii. Back-bone network state – James is learning about the 3.5 GHz software. The link to 4-Mile Reserve is getting very iffy so this needs to be fixed. Saloompt batteries are charging well. Cable and 10 CPEs were received.
- iii. New installs – Has 13 on the waitlist and will begin as soon as the weather improves.
- iv. Repairs – The access point above the server room had its weather caps removed. This has been fixed. There was some moisture in the Hospital to Fougner tower link. James has installed a work around while he waits for more clement weather.
- v. Equipment and consumables required for the next 2 months – Nothing required right now.
- vi. Work documentation and system documentation – no progress
- vii. Comments – none recorded

Motion: to adopt the contractor reports.

David/Doug Adopted

6) New Business

- a) This motion was passed by e-mail in early December

Motion: We will provide \$1200 budget for the purchase of CPEs.

David/Stuart Passed

- b) We will establish the new account names by e-mail.

- c) Contractor Tool Purchase Policy: This was adopted on e-mail.
- d) Facebook/Forum: There was a discussion about this. No one has any issues with a Facebook page other than not all members will see it. The Facebook page was established by James. There are some Forum features that might be useful to us when conducting business on-line. David will set up a practice forum for directors. Everyone is encouraged to try it out.

7) Next Meeting: January 11, 2010

Motion: to adjourn

Doug

Meeting Adjourned

Estimated Subscription Revenue for : December "2009

	Last Month	This Month	Subscription Fee	Value
Dial-up	# of Subscribers	# of Subscribers		
Plan 1	45		20.00	
Plan 2	15		35.00	
Plan 3	9		45.00	
Directors	0	0	20.00	0.00
	Total Dial-up Subscribers:		Total Dial-up Rev*:	\$
	Last Month	This Month	Subscription Fee	
High-speed	# of Subscribers	# of Subscribers		
Silver	133		60.00	
Gold	7		85.00	
Platinum	7		130.00	
Titanium	4		160.00	
Directors	5	5	30.00	150.00
	Total High-speed Members:		Total High-speed Rev*:	\$
	Total Subscribers:		Total Expected Rev*:	\$ 11,671.40

*This does not include Mailbox Revenue or GST.