

CCCS Board Meeting Minutes April 13, 2009

Board Members Present: Ron Evans, Mike Wigle, David McCauley; **Regrets:** Stuart Ward

Contractors Present: Lesley Harrison; **Regrets:** Jean Prins, Babs Goertz, James Hindley, Krista Gunderson

Members Present: None

- 1) Adopt Agenda

Motion: to adopt the agenda

David/Mike - Adopted

- 2) Member Presentations
 - a) None

- 3) Adopt minutes

- a) February 9, 2009 meeting

Lesley asked that item 5)a)ii. have the phrase added: "These numbers reflect what has happened in the bank account only."

Motion: to adopt the February 9, 2009 minutes as amended

David/Mike - Adopted

- b) Special Meeting February 14, 2009

Motion: to adopt the Special Meeting February 14, 2009 minutes

Mike/David - Adopted

- 4) Business Arising

- a) Ron has sent a message to Sue Cambridge asking that she either supply us with copies of the work she did for us or return our \$1000. He further requested that she send us the Society's documents that we had forwarded to her office. He's waiting for a response.

- 5) Contractor Reports/Presentations

- a) Financial reports (Lesley) –

Lesley presented the financial report. (See attached) We are starting to show some small gains now.

Motion: to adopt the Financial Report

David/Mike - Adopted

- i. Proposal for insuring accuracy of our books

Lesley will report on this when she receives a response from Roger Solly of PMT.

ii. April Subscription Revenue (See below)

b) Public Relations (Jean)

i. Nothing new to report.

There was some discussion about how the new Trouble Ticket Account is working. There was supposed to be board oversight of this process. Lesley needs to know who has been hooked up and who has not had service so she can invoice accordingly. The board directs Jean to give Mike and Lesley access to this mail account. It is requested that Mike not interfere with this account but only watch it.

c) Webmaster report (Jean) -None

d) Network Services Report (James) – Written report (See below)

- i. Back-bone network state
- ii. Current Member Service
- iii. New installs
- iv. Waiting list
- v. Equipment and consumables required for the next 2 months
- vi. Comments

There was some questions around the tech report. One questions related to the “Saloompt Hole” and why there has been no proposal to serve members in this area. Why were members in this area never contacted? It is reported that they have now gone to other ISPs for service. CCCS cannot afford to have its members ignored until they go to other ISPs.

In a separate e-mail, James requests a \$3000 budget to purchase 7 new 900 MHz CPEs and 2 rolls of Cable. Lesley says we can make this work financially.

Motion: We will provide Sentinel Computers with \$3000 budget to make the requested purchases. It is expected that this should cover the costs of the radios as well as tax and shipping. James is reminded that he must not go over the allotted budget.

Mike/David - passed

Motion: to adopt Contractor Reports

David/Mike - Adopted

6) Old Business

- a) none

7) New Business

- a) Contractor Contracts (Ron)

Ron circulated an all contractor contract template. This contract template is based on the restructuring that was introduced in September 2008. Discussion was requested, but everyone felt it was what was expected. (See Contract Template and CCCS Roles and Responsibilities 090413)

Motion: to adopt the Contract Template as presented

Mike/David - passed

- b) Operating Budget for April, May, and June (Ron)
Ron proposed a budget for the next 3 months (April, May, June). Lesley pointed out that there were some flaws in the budget, but that these could be corrected as needed over the next month or 2.
(See Excel File "CCCS Budget 090401-090630")

Motion: to adopt the April, May, June Budget as presented, but with the proviso that we will revisit it as needed to make corrections.

Mike/David - passed

- c) AGM Agenda (Ron)
The Agenda for the AGM was reviewed and accepted.
- d) Large Overages (Ron, Lesley, James)
There were some members with very large overage charges this month. This prompted questions about whether our pricing schedule was still appropriate. Has the outside world moved on and do we need to re-vamp our Subscription schedule? Lesley and others will explore what other HS ISPs are charging for subscriptions and how much data flow is normal under these subscriptions. They will report back to the board at the next meeting.
- e) Inventory (Ron, James, Lesley)
We need an inventory of our equipment. This was requested by Christine last fall. James was not present to respond.
- f) Bookkeeping Contract Change request
Lesley pointed out that it is requiring significantly more time for her to do her job than she expected.

Motion: The Bookkeeping Contract will be increased to \$800/month. If Lesley finds that she does not need as much time to accomplish her duties then she will let us know and the contract can be reduced to its historic level at that time.

Mike/David - passed

Meeting Adjournment

Motion: to Adjourn.

Mike

Estimated Revenue for February

Dial-up	# of Members last mnth	# of Members Now	Subscript Fee	Value
Plan 1	56	51	20	1020
Plan 2	40	27	35	945
Plan 3	16	19	45	855
Directors	0	0	20	0
Total Dial-up		Total Dial-up Rev.*		2820
High-speed				
	# of Members last mnth	# of Members Now	Subscript Fee	
Silver	103	104	60	6240
Gold	8	5	85	425
Platinum	6	5	130	650
Titanium	3	3	160	480
Directors	5	4	30	120
Total HS subscriptions:		121		
Total High-speed		Total HS Revenue*		7915
Total Subscribers		Total Expected Revenue*		10735

*This does not include mailbox revenue or GST

Network Services Report 090413

Back Bone Network State

Everything off of Saloompt and downtown Bella Coola is working perfectly with no issues.

Current Member Service

The only person that is currently on our service without it working is Roman Haryluk. I have tried soooo many times to get a hold of him and I have been to his house on so many occasions but yet to no avail. Jean talked to him and found a time that is good for me to go but I have been incapacitated since then. Bob will be back tonight and hopefully he will go tomorrow.

New Installs

Bob has been working on the new install list and will continue to do about 1 a day as he can get people home.

Equipment and consumables for the next 2 months

For at least 5 of the new installs we will need 900mhz units. These client units are now \$300 a peice. Another 2 boxes of wire at \$200.00 each would also be recommended.

Comments

Everything is finally shaping up and it seems that we are entering the maintenance mode that we have been trying to do for some time. The DHCP server up valley is working great and it's much easier to get clients on that now then putting in the numbers all the time. This also cuts down on service because of it giving the numbers to the client automatically. So if someone gets a new router or computer they don't need to call us and have us explain to them how to do it or go there and do it ourselves. I've upgraded the firmware of both Mikrotik's so now I can access them both from anywhere in the world. The DHCP server for downtown will soon be ready and we can proceed with getting people switched over to it.

If there are any other questions please email me.

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